



Chifley College Shalvey Campus

Mobil phone and electronic device policy



Rationale and Objectives

Chifley College Shalvey Campus supports the restrictions of mobile phones in accordance with the NSW Department of Education 'Students' Use of Mobile Phones in Schools' policy. Mobile phone use in schools can impact student learning and wellbeing. Restricting mobile phone use at school aims to increase focus in classrooms, remove distractions and promote positive social interaction, while reducing the potential for online bullying. Chifley College Shalvey Campus has strong teaching and learning practices to support students in the classroom using various forms of appropriate technology, which maximises the benefits, and minimises the risks, of digital environments and to prepare students for life beyond school.

Chifley College Shalvey Campus has elected to use the following approach. All mobile phones, headphones, earbuds and AirPods will be **"OFF AND AWAY ALL DAY"** including recess and lunch times. Smart watches will be set to **"DO NOT DISTURB"** for the entire school day. This will mean that students will have a responsibility to turn off their phone, headphones, earbuds and AirPods and store them safely for the whole of the school day (unless otherwise instructed by a staff member). This is an approved NSW Department of Education option and will limit unnecessary distractions and complement our ongoing approach to ensure every student maximises their learning and social growth in a safe and supportive environment.

Exemptions

Chifley College Shalvey Campus understands there may be students who have a medical need which will require them to access a mobile phone as defined in this plan. Parents/Carers wishing to apply for an exemption for their student will need to complete a Phone Exemption application and submit the application with a medical professional's supporting document to the school Principal. The request will be considered by the Principal and a decision communicated to the parent/carer.

Contacting students

Chifley College Shalvey Campus understands there may be times when parents/carers need to get in contact with students or vice versa during the school day. Parents and carers can make contact with their student through the school office on 9628 9161 and students will also be able to contact parents or carers through the school office. Any and all communication from home to students and students to home is to be done through the school office.

Responsibilities & Expectations

Students	<ul style="list-style-type: none">• Students may not use mobile phones, headphones, earbuds and/or AirPods while on school grounds at any time. ‘School grounds’ extends to school excursions, sports carnivals, and other events at the school or off site where an approved school activity takes place, unless otherwise advised.• Mobile phones, headphones, earbuds and/or AirPods are to be ‘OFF AND AWAY ALL DAY’ from the time students enter school gates in the morning until they have left school gates at the end of the day. This includes before school, transition between classes and at recess and lunch times.• Students must switch their smart watch to “DO NO DISTURB” for the duration of the school day and cannot use this device for communication purposes.• If a student does not follow the “OFF AND AWAY ALL DAY” expectations, students will be sent by the teacher to a Deputy Principal who will place their mobile phone, headphones, earbuds, AirPods and/or smart watch into a Phone Breach envelope. The envelope and device will be stored securely in the school strong room for collection at the end of the school day.• Failure to follow these expectations will incur more severe consequences including, but not limited to, a Formal Caution to Suspend or a suspension for persistent failure to follow school procedures and the School’s Behaviour Support and Management Plan.• Students must take full responsibility for any mobile phone or similar device brought to school. Students who bring their devices to school do so at their own risk.• Purchasing at the canteen: students will be required to use an ATM card or cash to pay for purchases at the canteen. Phones are not permitted to be used for this purpose.
Parents/Carers	<ul style="list-style-type: none">• Contact the school front office to pass on messages to students.• Work collaboratively with the school and help reinforce CCSC’s School Mobile Phone Policy and Procedures with their student(s).
Staff	<ul style="list-style-type: none">• Follow the school’s Mobile Phone Policy and Procedures and their expectations.• Encourage greater opportunities for social interaction and physical activity during recess and lunch times.• Avoid the use of mobile phones in lessons unless absolutely necessary for educational purposes.